

**THE SCHOOL DISTRICT OF PHILADELPHIA
MCCLURE ELEMENTARY SCHOOL
600 W. HUNTING PARK AVENUE
PHILADELPHIA, PA 19140**

Sharon Marino
Principal

Telephone (215) 456-3001
Fax (215) 456-5587

September 8, 2014

Dear Parents/Guardians:

In an effort to ensure the safety of all students at McClure Elementary School, we are requesting emergency contact information in an additional format. This will allow all teachers, substitute teachers, and staff members to know exactly whom your child is permitted to leave school property with during regular dismissal, early dismissal, and inclement weather days.

Please be advised that your child will not be permitted to leave with anyone who is not listed on the form on the reverse side of this paper. These individuals may be required to show identification prior to the release of the child. Please also include the names of older siblings who have permission to walk your child home. If you allow your child to walk home on his/her own, please indicate in the proper space; note that students in Grades K-2 must be picked up and signed out for.

Thank you for your cooperation; together we will strive to promote a safe environment for all.

Sincerely,

Sharon Marino,
Principal

Child's Name and Room Number:

Please fill in only the top or bottom - not both.

WALKERS ONLY:

By signing on the line below, I hereby give permission for my child, named above, to walk home by himself/herself.

Parent/Guardian Signature

Date

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NON-WALKERS (K-2 parents must complete):

I do not allow my child to walk home alone. The following people are granted permission to leave school grounds with my child. Please state name, relation to your child, and phone number.

Name of Pick-Up Person	Relationship to Child	Phone Number

Parent/Guardian Signature

Date