

THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF MULTILINGUAL CURRICULUM AND PROGRAMS
440 NORTH BROAD STREET, SUITE 251
PHILADELPHIA, PA 19130

To the Parent/Guardian of:

Philadelphia, PA _____

September 15, 2017

**ESL PROGRAM EXIT
NOTIFICATION TO PARENT/GUARDIAN**

Dear Parent/Guardian:

We are proud to inform you that your child, _____ (_____), has achieved English proficiency and therefore has exited the *English as a Second Language (ESL)* program effective September 5, 2017.

The criteria for exiting the ESL program in The School District of Philadelphia can be found on the back of this letter. The School District of Philadelphia reviewed your child's performance and determined that your child no longer requires *English Language Development (ELD)* instruction or supports provided through *Title III Supplemental Programs*. Your child's progress will continue to be monitored for a period of four (4) years as required by federal law.

Thank you for collaborating with us to ensure that your child reached English proficiency. If you have any questions or concerns, please feel free to contact your child's teacher or school administrator.

Sincerely,

Allison W. Still
Deputy Chief

**THE SCHOOL DISTRICT OF PHILADELPHIA
EXIT CRITERIA FOR ENGLISH LEARNERS (ELs)**

Grade	ACCESS for ELLs Composite (overall) Score*	ESL Teacher Recommendation	Alternative Recommendation
K-12	5.0 or higher	At least one (1) ESL teacher recommendation for reclassification (exit).	In the absence of an ESL teacher recommendation for reclassification (exit), student must have at least two (2) recommendations for reclassification (exit) from two (2) different content teachers.

* Taken in 2016-2017 school year

** Reclassification is also known as “exiting” from an ESL program

STUDENT’S ENGLISH PROFICIENCY

ID	Name	ACCESS Overall Score 2016-2017	Recommendation Letter
			Yes

MONITORING OF ELs AFTER ESL PROGRAM EXIT

Monitoring is required for four (4) years after a student exits an ESL program. This process is to ensure that exited students no longer require ESOL support even after meeting the criteria for exit.

Monitoring may include any or all of the following:

- Periodic review of grades
- Local assessments
- Required state assessments
- Teacher observation