

THE SCHOOL DISTRICT OF PHILADELPHIA

OFFICE OF EARLY CHILDHOOD EDUCATION

EDUCATION CENTER

440 N. BROAD STREET 2nd FLOOR-PORTAL C

PHILADELPHIA, PENNSYLVANIA 19130-4015

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SAFETY ALERT

Parents,

Due to the recent events in our schools, procedures around admittance and dismissal may have changed. Please keep in mind; these procedures have been put in place to ensure the safety of every child, not to inconvenience you.

ESCORT, DISMISSAL, and ADMITTANCE POLICIES

- Parents must provide an accurate list of any **adults** who may pick your child up.
- All escorts must be 18 or older. **NO EXCEPTIONS!**
- Parents must provide information for daycare providers.
- Daycare staff must show ID when picking up the child.
- Parents, escorts and daycare staff must sign in and out of the escort book. **NO EXCEPTIONS!**
- Parents must notify teachers of any dismissals along with the name of the person who may pick the child up.
- These are general guidelines for all early childhood programs. Principals will develop specific guidelines for each school and information will be communicated to parents. Parents will follow school procedures.

Parents, to ensure the ongoing safety of all children, it is important to make sure your child arrive at school and is picked up on time.

PLEASE NOTE: No child will be released to an escort whose name and ID are not on file without prior notification from parents.