

THE SCHOOL DISTRICT OF PHILADELPHIA  
OFFICE OF SPECIALIZED SERVICES  
EDUCATION CENTER  
440 North Broad Street – 2<sup>nd</sup> Floor  
Philadelphia, Pennsylvania 19130

May 2015

Dear Parent / Guardian:

You are receiving this letter because although your child participated in the LeGare/High School Admissions process he/she was not accepted into any of the schools that were selected on his/her application. You are entitled to an **Impartial Review** of this admission decision

**To receive Impartial Review, the parent/guardian must call or e-mail by 4:00pm on or before **May 29, 2015** to request Impartial Review.**

If your child has and **IEP**, please contact:

**The Office of Specialized Instructional Services**  
(215) 400-5666

**OR** you can e-mail your request to [legare@philasd.org](mailto:legare@philasd.org)

When you **call or e-mail** please provide the following information:

**First and Last Name of Student**  
**Current School**  
**Date of Birth**  
**IEP**

Thank you,

Alton C. Strange, Ph.D.  
Office of Specialized Services

**Information about Impartial Review is located on the back of the page**

**Translated documents can be found at <http://webgui.phila.k12.pa.us/offices/s/oss/>**