

THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF SPECIALIZED SERVICES
SCHOOL HEALTH SERVICES
440 N. BROAD STREET - 2ND FLOOR, PHILADELPHIA, PA 19130

HOMEBOUND INSTRUCTION

Date: _____

Dear Parent/Guardian:

Homebound Instruction is designed to fulfill the educational requirements of students who are unable to attend school in a regular classroom setting because of a temporary or permanent illness or disability. Parent/Guardian must submit a physician's referral for homebound instruction for students who will not be able to attend school for a period of four (4) weeks or longer.

To apply for homebound instruction, parent/guardian of the student must have the physician's referral form completed, signed by the student's physician and returned to the school nurse. The physician's referral may not be accepted by the District if it does not explain the student's absence. Parent/Guardian has the right to withhold medical information, however, withholding medical information may lead to termination of homebound services.

The Pennsylvania Department of Education requires that homebound instruction is not to exceed three (3) months. **If your child's medical condition should require homebound instruction for more than three (3) months, you will have to submit a new physician's referral before the initial application expires.** If a new physician's referral is not submitted promptly, your child homebound instruction will be suspended and your child will be marked absent.

The success of homebound instruction and the progress your child makes depends upon cooperative planning involving your child, the homebound teacher and parent/guardian. Once the application for homebound instruction is approved, parent/guardian must adhere to the following agreements:

- Provide a clean, quiet, well-lit room with comfortable temperature for the teacher and student.
- A responsible adult must be present in the home for the entire period of homebound instruction.
- The student must be appropriately dressed, and ready for instruction upon arrival of the homebound teacher.
- Must allow the teacher and student to work without distractions such as TV, radio, pets and other young children during instructional and study time.
- Notify the teacher by 8:30 AM if the student is too ill to be taught or if any other persons in the home are suffering from a contagious illness.
- Sign the teacher's time sheet at the end of each instructional period.
- Arrange doctor appointments, therapy, etc. so they do not conflict with scheduled instruction when possible.
- Failure to comply with the above conditions may result in termination of homebound instruction.

STUDENT'S NAME: _____ SCHOOL: _____ GRADE: _____

■ *I have read and agree to the conditions for Homebound Instruction for my child. I will provide a satisfactory teaching environment to ensure maximum learning potential of my child.*

SIGNATURE OF PARENT/GUARDIAN

DATE

ADDRESS

TELEPHONE NUMBER

- One (1) copy to Parent/Guardian
- One (1) copy to be kept in the homebound student's file at school
- One (1) copy to the Homebound teacher