

Dear \_\_\_\_\_:  
Name of Guardian

I am one of the Independent Counsel for the School Reform Commission (the “SRC”). I assisted the Hearing Officer at the \_\_\_\_\_ hearing regarding The School District’s request to expel \_\_\_\_\_. This letter is to advise you of the status of that case.  
Date  
Name of Student

The SRC will begin deliberations on the case of \_\_\_\_\_ on \_\_\_\_\_ on \_\_\_\_\_. The SRC will then vote on whether or not to expel the student at its regularly scheduled Public Meeting on \_\_\_\_\_. These meetings are NOT hearings on \_\_\_\_\_’s case. The record on that case is closed.  
Name of Student  
Planning Meeting Date  
Vote Date

However, any member of the public may register to speak at either SRC Public Meeting. If you would like to register, you may do so by calling the Office of Parent, Community and Family Engagement at (215) 400-4180. You must register no later than 4:30pm the day before the Public Meeting. For information on the rules for registering for and speaking at SRC Public Meetings, please call (215) 400-4180 or visit the website at [www.philasd.org](http://www.philasd.org) (click on SRC).

The School District of Philadelphia will advise you of the results of the vote after the Public Meeting. You will be informed of the vote whether or not you attend the Public Meeting. In the meantime, if you have questions, please contact Nicky Charles, Deputy Chief of Staff, at (215) 400-6214.