

**SCHOOL DISTRICT OF PHILADELPHIA**  
**WILLIAM CRAMP ELEMENTARY SCHOOL**  
**PARENT INVOLVEMENT POLICY**

**PART I. GENERAL EXPECTATIONS**

Each school in its School-wide Parental Involvement Policy must establish the school's expectations for parental involvement. [Section 1118(a)(2), ESEA.]

The William Cramp Elementary School agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its School District of Philadelphia plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the School District of Philadelphia's plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved

for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

*(A) that parents play an integral role in assisting their child's learning;*

*(B) that parents are encouraged to be actively involved in their child's education at school;*

*(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*

*(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

- The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

## **PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

[NOTE: The School- wide Parental Involvement Policy must include a description of how the school will implement or accomplish each of the following components. [Section 1118(a)(2), ESEA.] Regardless of the format the school chooses to use, a description of each of the following components below must be included in order to satisfy statutory requirements.]

1. The William Cramp Elementary School will take the following actions to involve parents in the joint development of its school-wide parental involvement plan under section 1112 of the ESEA:

Parents will be invited to review last year's policy and to develop the plan for the current school year (2015-2016) in October 2015.

Parents will receive regular workshops in academic content areas such as PSSA preparation, SchoolNet (monitoring student progress) and other related topics. In addition, parents will receive workshops on the School Improvement Plan and School Compact in order to create opportunities for parents to be part of the decision making progress.

2. The William Cramp Elementary School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

Parents will be invited to participate in the discussion and development of the School Action Plan and FRA in March/ April 2016.

Assess the needs of parents during regular meetings to establish additional activities, parent workshops and support groups.

Parents will be invited to join our Safe Corridors/ Town Watch – Community / School Volunteer Program

Parents will be invited and encouraged to join F.A.S.T.

Parents and the community are encouraged to attend SAC meetings

3. The School District of Philadelphia will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
  - In collaboration with the Grants Compliance Monitor, School-based School Improvement Support Liaison, School-Community Liaisons, Philadelphia Home and School Council (PHSC), Title I Parent Advisory Committee, The Philadelphia Right to Know Educational Task Force, PARENT POWER, and other parent groups, provide workshops to schools on parent engagement.
  - Provide professional development by parents/caregivers for new and existing principals and other administrators on how to develop promising partnerships with parents/caregivers.
  - Train new and existing staff with parental engagement duties (e.g., School Improvement Support Liaisons, School-Community Liaisons, School Community Coordinators, and Bilingual Counselor Assistants) to assist school sites in implementing parental engagement.
  - Make available the staff of the Office of Educational Equity, Office of Specialized Instructional Support, and Office of Parent, Family, Community Engagement and Faith-based Partnerships, and staff of the Assistant Superintendents for technical assistance.
  - The Title I Office will provide technical assistance to schools and parent organizations, such as the Title I Parent Advisory Committee (PAC), Home and School Associations, The Philadelphia Right to Education Task Force, PARENT POWER, and other organized parent groups.
  - Provide coordination of professional development efforts through the Office of Instruction and Leadership Support.
  - Provide workshops to parents on supporting student achievement and parent engagement.
  - Provide training and other information to School Advisory Councils (SACs). By November 2011, each SAC will outline how they plan to work with Title I PREP parents to schedule turn-around trainings for parents within their schools.
  - Regional PREP parents will serve as advisors to principals and SAC members on how to address the needs of students and parents in their school's Action Plan and Title I Budget.
  - In compliance with Imagine 2014, facilitate parent and family access to teachers and principals.

(List activities.)

4. The **William Cramp Elementary School** will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: [Such as: Head Start, Reading First, Early Reading First, FAST, Brightside and DVAEYC by:

- Promoting the HeadStart, FAST and DVAEYC programs to our families
- Giving our families information about Head Start, FAST and DVAEYC
- Helping to set up meeting with Head Start Director and the parents of our community as well as DVAEYC and FAST
- Provide Head Start, FAST and DVAEYC with a room to conduct large parent meetings and family activities both during and after school
- Provide Head Start with two (2) appropriate classrooms, and an additional room for their Parent/Family Engagement Liaison.

5. The William Cramp Elementary School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A programs. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

Parent surveys will be used as an evaluative tool to identify the strengths and weaknesses if Title 1 programs.

Parent suggestions / recommendations solicited will enhance the level and amount of parent involvement at Cramp School.

6. The William Cramp Elementary School will build the school's and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- A. The William Cramp Elementary School will, with the assistance of the School District, provide assistance to parents, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Title I-Part A,
- how to monitor their child's progress, and
- how to work with educators.

The School Community Coordinator will provide regular parent workshops on specific instructional strategies for literacy and math are used to implement the Core Curriculum and the Common Core Standards. B. The William Cramp Elementary School will, with the assistance of the School District, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

The School Community Coordinator in collaboration with others, will provide regular workshops during the school year for parent including:

Technology: Assessing SchoolNet, PSSA dates, etc.

Math and Literacy Workshops to provide an overview of Corrective Math/ Reading for Special Ed students, REACH for ESL students, Everyday Math and Imagine It!, Sadlier, Phonics,

Technology and Reading workshops to introduce parents to HeadSprout and RAZ-Kids

Technology and Math workshops to introduce parents to JiJi Math

C. The William Cramp Elementary School will, with the assistance of the School District, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- *Providing staff development on the needs of the community including:  
cultural aspects  
language barriers  
socio-economic barriers*
- *Using community coordinators as a bridge between home and school*
- *School community coordinator conducting home visits*
- *Bilingual school counselor (two days a week)*
- *West Kensington Boys and Girls Club*
- *Centro Nuevo*
- *F.A.S.T.*
- *DVAEYC*

D. The William Cramp Elementary School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

Parent involvement is encouraged; all clearances and appropriate documentation are provided and current when working with the students directly in the classrooms.

**We invite all parents to attend:**

1. Back to School Night
2. Honors Assemblies
3. Talent Show
4. Seasonal programs
5. Spirit Week Activities
6. Carnival Activities
7. Graduation activities
8. Field Trips
9. Fundraisers including the Flea Market
10. Town Watch Volunteers
11. Assembly programs
12. After school activities including the FAST Family Dinner,

Family gardening night and Family Activity/ Literacy / Math  
Game Nights.

13. Scholastic Book Fairs

14. Bi-Weekly Leadership Meetings

E. The William Cramp Elementary School will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

1. Monthly calendar in English and Spanish will be sent home
2. Meetings conducted with Spanish/English Translation
3. Telephone contact will be made with the assistance of Pacific Translators when needed in a language other than English
4. Written parent communications will be provided in English, Spanish
5. School net messages in English and Spanish
6. Remind.com text messages and emails to parents directly from teachers

### **PART III. SCHOOL WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

NOTE: The School's Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school, in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.]

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**PART IV. ADOPTION**

This William Cramp Elementary School School Parental Involvement Policy has been developed jointly with, and agreed on with, parents as evidenced by \_\_October 14, 2015\_\_.

The school will distribute this policy to all parents on or before \_October 14, 2015\_\_.

\_\_\_\_\_  
(Signature of Principal)

\_\_\_\_\_  
(Date)