



# Welcome back to school.

My name is Mr. Berstein, and I am your Computer Technology teacher. I'm looking forward to getting to know all of you.

This year, much of our time together will be spent practicing both Math and Literacy Skills using Study Island, Ticket to Read, and First in Math. However, this is STILL TECH class, so here is what we will be doing this school year:

1<sup>st</sup> six weeks of school, we will study methods of safe online surfing, searching, and cyber-citizenship;

Throughout the school year, we'll have small Tech activities in between test prep sessions;

6<sup>th</sup> Grade will work on mastering Microsoft Word in the Spring;

7<sup>th</sup> Grade will work on mastering Microsoft Excel (Spreadsheets) in the Spring;

8<sup>th</sup> Grade will work on putting Word, Excel, and Microsoft Powerpoint together for a Spring project, related to your Service Learning project.

When you arrive at the Tech Lab, I expect 3 things from each one of you:

**BE PREPARED** – you are being graded not only on your submitted assignment, but how ready you are before class AND in your note-taking skills – this is part of Technology!

**BE COURTEOUS** – you will have group projects and are expected to concentrate on YOUR studies as well as allow your classmates to concentrate on theirs – THIS is also part of Technology!

**BE ACTIVELY INVOLVED** – you will be graded on your participation during class – if you do not participate, you will not earn the grade I know you have the ability to earn!

# Welcome to Tech!

Translated versions of this document are available at: [www.philasd.org/translation](http://www.philasd.org/translation)